

## **PER21: Public Records**

Library employees should be aware that Georgia law provides for public records to be available for inspection by any person, subject to certain exceptions. Employees routinely create records, such as incident reports, emails, voicemails that may be subject to inspection according to O.C.G.A. §§ 50-18-70 to 50-18-77.

**Chattahoochee Valley Libraries Board:**  
**Muscogee County Library Board:**

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