

Chattahoochee Valley Regional Library Board Meeting
April 21, 2005
Columbus Public Library

Minutes

Members Attending:

Abbie Dillard	Alice Budge
Sivan Walker-Dixon	Helene Watson
David Rothschild, II	Tonya Douglass

Members Excused:

Helen Spires	Jean Armour
John Wells	Bobby Ledford
Murray Solomon	Brinkley Pound

Others Attending:

Claudya Muller, CVRLS Director
Donna Osborne, CVRLS Deputy Director
Lyn Anderson, CVRLS Financial Manager
Suzanne Barnes, CVRLS Outreach Coordinator
Wanda Edwards, CVRLS Community Relations Librarian
Brooke Mann, CVRLS Volunteer Coordinator

Chairman Abbie Dillard called the meeting to order at 7:05 p.m. She stated that the agenda should be amended to reflect under New Business the last item shown as 2006 Fiscal Year Budget should be listed as Item C and not Item B. Alice Budge moved to approve the amended agenda. Sivan Walker-Dixon seconded the motion. The motion passed unanimously.

Chairman Dillard asked if there were any corrections to the October 21, 2004 meeting minutes. She asked that the minutes be corrected to show the next meeting date as January 20, 2005. **The minutes were approved as corrected.**

Chairman Dillard asked if there were any corrections to the January 20, 2005 minutes. Suzanne Barnes stated that the minutes needed to be corrected to show that Jean Armour was not present at the meeting. **The minutes were approved as corrected.**

Chairman Dillard recognized Lyn Anderson for the Treasurer's Report. Mr. Anderson reported that the financial reports, both expenses and revenue, are in line for the quarter. Alice Budget moved to approve the Treasurer's Report as presented. Sivan Walker-Dixon seconded the motion. **The motion passed unanimously.**

Chairman Dillard recognized Claudya Muller for the Director's Report. Ms. Muller reported that she had received an email from David Singleton of the Georgia Public Library Service stated that the regional system would be receiving the 2006 Subregional Contract shortly.

Ms. Muller reported that she would like to commend Barbara Rodeheaver of Marion County for her idea of a Patron Appreciation Month. The event was a tremendous success and has been duplicated by the other county libraries.

Alice Budge asked if the regional board members could receive a map with directions to each of the county libraries so that they may visit them from time to time. Suzanne Barnes said she would send out directions to all of the members.

Chairman Dillard recognized Suzanne Barnes for the Outreach Coordinator's Report. Ms. Barnes stated the report had been mailed with the meeting packet and that she would be glad to answer any questions anyone may have.

UNFINISHED BUSINESS

Revised Existing Operating Policies – Claudya Muller asked the board to approve a block of policies that had little or no changes made to them. Helene Watson moved to approve the policies. Tonya Douglass seconded the motion. **The motion passed unanimously.**

The policies approved were:

GOV3	Chattahoochee Valley Regional Library System Locations and Hours (A correction was made to the Lumpkin and Chattahoochee County Public Library hours).
GOV4	Media Policies and Procedures
GOV5	Board Member Expense Reimbursement
MNG3	Reconsideration of Library Materials
MNG4	Facilities Use
MNG5	Seasonal Exhibits and Displays
MNG8	Exhibits and Displays
CUS2	Customer Behavior
CUS3	Safe Child Policy
CUS4	Staff Room Use
CIR1	Library Cards
CIR2	Loan Periods
CIR3	Renewal of Materials
CIR4	Holds
CIR5	Blocks
CIR6	Claimed Fine Paid and Claimed Returned
CIR7	Overdue Materials
CIR8	Damaged and Lost Materials
CIR9	Fines

INF2	Interlibrary Loan Policy
INF3	Computer/Internet Use
GSV1	Volunteer Policy
GSV2	Volunteer Background Check Policy

Operating Policies – New or Revised:

MNG6 Alcoholic Beverages

Alice Budge moved to change the reading of the policy as follows:
 First paragraph, second sentence: “For special events such as receptions, dinners, or book signings held before or after regular library closing hours, wine and other alcoholic beverages may be made available along with non-alcoholic drinks.”
 Second paragraph, last sentence: “Library sponsored events where alcoholic beverages may be served must also have the prior approval of the library director or director’s designee.”

Tonya Douglass seconded the motion. **The motion passed.** David Rothschild, II voted against the motion.

MNG7 Inclement Weather and Closing

Helene Watson moved to approve the policy as written. Sivan Walker-Dixon seconded the motion. **The motion passed unanimously.**

Lumpkin Hours – Suzanne Barnes reported that the Lumpkin Library would like to return to regular hours (return to 30 hours per week) effective June 1, 2005
 Tonya Douglass moved to approved the increase to 30 hours for the Lumpkin Library effective June 1, 2005. Helene Watson seconded the motion. **The motion passed unanimously.**

NEW BUSINESS

Subregional Contract for 2005 – Alice Budge moved to approve the Subregional Contract for 2005 as presented by the Georgia Public Library Service. David Rothschild seconded the motion. **The motion passed unanimously.**

Calendar for 2006 – The Calendar for 2006 was amended as follows:

Remove: Wednesday, November 23, 2005

Alice Budge moved to approve the Calendar for 2006 as amended. David Rothschild seconded the motion. **The motion passed unanimously.**

2006 Fiscal Year Budget – 240 working days versus 260 working days -- Claudya Muller reported that discussions are currently underway to change the library staff from 240 working days per year to 260 working days per year.

She also reported that she had met with Don Cooper and Sharon Adams of the Muscogee County School District to begin implementing a new library specific pay scale.

Chairman Abbie Dillard presented the Chair's report.

The next meeting date will be Thursday, July 21, 2005.

There being no further business, the meeting adjourned at 8:25 p.m.