

Muscogee County Library Board Meeting  
Thursday, May 27, 2010  
Columbus Public Library

Minutes

Members Attending

Frank Star	Jimmy Elder	Bobsie Swift
Mimi Childs	Clark Gillett, Jr.	Owen Ditchfield
Barbara Mack	Rick Covington	Gary Griesheim
Price Walker, Jr.	Susan Andrews	

Members Excused

M. A. Dowdell	Barbara Kamensky	Lisa Goodwin
John Wells	Pat Hugley-Green	

Others Attending

Claudya Muller, CVL Director  
Lyn Anderson, CVL Chief Financial Officer  
Debbie McGreggor, Administrative Assistant to the Director

Chair Frank Star called the meeting to order at 1:02 p.m.

The Chair asked if there were any corrections to the minutes of the April 22, 2010 meeting. Bobsie Swift moved to approve the minutes as distributed. Jimmy Elder seconded the motion. The motion passed unanimously.

PUBLIC COMMENT – There was none.

FRIENDS OF LIBRARIES

Claudya Muller reported that the Friends will meet in June to finalize their budget. She reported that books for the Carolyn Smoot Book Endowment are being ordered. The Friends will host another book sale in July.

TREASURER'S REPORT

Chair Star recognized Lyn Anderson for the Treasurer's Report. Mr. Anderson reviewed the Period 10 Financial with the Board. Both revenue and expenses are in line for the Period. The Chair asked that the Treasurer's Report be filed as distributed.

DIRECTOR'S REPORT

Claudya Muller stated she had nothing to add to her report that was distributed prior to the meeting. Bobsie Swift stated she always enjoys the anecdotes in the Director's Reports. Chair Star told the Board they need to think about all the wonderful things the library staff does.

## UNFINISHED BUSINESS

### Finance Committee Recommendations

1. 2010/2011 Budget: The Finance Committee recommended the approval of the FY2010/2011 Budget. **The recommendation was approved unanimously.**
2. State Grant Adjustment 2009/2010: The Finance Committee recommended the approval of the State Grant Adjustment for FY2009/2010. **The recommendation was approved unanimously.**
3. Polaris ILS Contract: The Finance Committee recommended the approval of the Polaris ILS Contract. **The recommendation was approved unanimously.**

### Operations Committee Recommendations

1. **Fines Increase** – The Operations Committee, at the direction of the Library Board, reviewed the fines increase proposal. The fine of 10 cents per day as been in existence as long as anyone can remember. An increase in the daily fine is justifiable and after review of other libraries our size, the Operations Committee recommends an increase from 10 cents per day to 25 cents per day. **The recommendation passed unanimously.** Bobsie Swift moved to make the fine increase effective September 1, 2010. Jimmy Elder seconded the motion. **The motion passed unanimously.**
2. **Non-Resident Fees** – The Operations Committee, at the direction of the Library Board, reviewed the Non-Resident Fees. After careful review, it was the recommendation of the Operations Committee that a Non-Resident Fee be established at a fee of \$35 per year for anyone living outside the Chattahoochee Valley Libraries service area. **The recommendation passed unanimously.** Rick Covington moved to allow college students with a valid college I.D. be exempt from the Non-Resident Fee. Jimmy Elder seconded the motion. **The motion passed unanimously.**
3. **MCSD/Muscogee County Library Board Memorandum of Understanding (MOU)** -- The MOU between the Muscogee County School District and the Muscogee County Library Board was originally developed in 2001 when the Library Board was created. The MOU has not been updated or revised since that time. The attorneys have reviewed the document and made suggested changes to bring the MOU more in line with the current state of the Muscogee County Library Board and its relationship with the Muscogee County School District. Ms. Muller explained that during the course of the review by the Operations Committee, concern was voiced on Item (f) because it did not give a legal

description of the property occupied by the main library. Jimmy Elder moved that the Memorandum of Understanding be approved pending a formal description of the property occupied by the main library. Rick Covington seconded the motion. **The motion passed unanimously.**

Dr. Andrews said she felt that Ms. Muller and Bobby Hecht could review previous surveys of the property to come up with a formal description of the library property without the expense of a legal survey.

Dr. Andrews stated she felt the deletion of “semi-autonomous” from (e) may not be acceptable to the School Board. Clark Gillett, Jr. moved and Bobsie Swift seconded to make the following change to the first sentence in (e): Current Reading: The School District regards the Library Board as a semi-autonomous body, charged with the responsibilities of the operation and management of the public library system. Proposed Reading: The School District regards the Library Board as the body charged by the Muscogee County Board of Education with the responsibilities of the operation and management of the public library system. **The motion passed unanimously.**

#### NEW BUSINESS

- A) SirsiDynix Maintenance Agreement – Approval of expenditure and purchase for the continuation of 1-year maintenance service from SirsiDynix for maintenance, software maintenance and peripheral maintenance in the amount of \$47,612.96 from July 1, 2010 through June 30, 2011. Jimmy Elder moved to approve the purchase of the SirsiDynix Maintenance Agreement. Rick Covington seconded the motion. **The motion passed unanimously.**
- B) Summer Recess – The Muscogee County Library Board normally takes a summer recess and does not meet during the months of July and August. Bobsie Swift moved and Gary Griesheim seconded to allow the Board to recess during the months of July and August and reconvene the Board in September. **The motion passed unanimously.**

#### CHAIR’S REPORT

Chair Star informed the Board he had received a progress report from Newt Aaron on the removal of the asphalt from behind the library.

The Chair stated that the Library Foundation Board has been meeting and is working on a fundraising campaign. He said he would like for each Library Board member to consider the financial need of the library. He requested the members to please consider participating and discussing with friends and colleagues.

The meeting adjourned at 2:15 p.m.

DRAFT