

Muscogee County Library Board Meeting  
Thursday, March 26, 2009  
Columbus Public Library

Minutes

**Members Attending:**

Kelly Pridgen	Bobsie Swift
Clark Gillett, Jr.	M. A. Dowdell
Barbara Mack	Price Walker, Jr.
Jimmy Elder	

**Members Excused:**

Barbara Kamensky	Gary Griesheim
Mimi Childs	Rick Covington
Lisa Goodwin	Frank Star

**Others Attending**

Claudya Muller, CVL Director  
Lyn Anderson, CVL Chief Financial Officer  
Robin Shader, CVL Chief of Public Service  
Newt Aaron, Newton Aaron & Associates  
Debbie McGreggor, Administrative Assistant to the Director

Chair Kelly Pridgen called the meeting to order at 1:05 p.m.

The Chair asked if there were any corrections to the minutes of the February 26, 2009 meeting. Price Walker moved the minutes be approved as presented. Clark Gillett seconded the motion. **The motion passed unanimously.**

PUBLIC COMMENT – There was none.

**FRIENDS OF LIBRARIES**

In Gary Griesheim's absence, the Chair read Mr. Griesheim's report. Following are bullet points of the Friends report.

- The Friends of Libraries will be looking for a 2009/2010 proposed program budget requirements from Henry McCoy, CVL Program Coordinator, in June.
- Jim Shehy, CVL Volunteer Coordinator, is doing a good job supporting FOL with volunteers but is still looking for additional volunteers for the Book Store.

- FOL is working on a membership recruitment/awareness presentation. The presentation will be in PowerPoint format and the script is being written by Dick McMichael. The presentation should be finalized within the next few weeks. Ms. Muller stated that the presentation will be used at various civic group meetings to enhance the awareness of the FOL and their support of the libraries.
- FOL supported the Big Read on March 7<sup>th</sup> where over 400 *Adventure of Tom Sawyer* books were distributed. Approximately 1,000 participants attended the event.

## TREASURER'S REPORT

Finance Committee Chair M. A. Dowdell asked Lyn Anderson to provide the Treasurer's Report.

Mr. Anderson reported on the Period 8 Financials and stated that both Revenue and Expenses are on target for the period.

Bobsie Swift, referring to line item Capital Projects, asked if funds from the reserve were being used. Mr. Anderson reported that the \$82,263 from the reserve was for the HVAC at the North Columbus Public Library.

Ms. Muller reported that earlier in the year when the State made budget cuts, it was determined that they cut more than needed and the library system will be received \$11,000 for materials back for the current year.

Ms. Muller reported that the projected population has been reported at 218,878. She said this will help with additional state aid due to it being based on a per capita basis. This increase will occur in the next fiscal year.

Jimmy Elder moved to approve the Treasurer's Report as presented. Bobsie Swift seconded the motion. **The motion passed unanimously.**

## DIRECTOR'S REPORT

Claudia Muller reported that Brijin Boddy, Teen Department Head, has been asked to make a presentation at the American Libraries Association conference to be held in Chicago. Her topic will be library relationships with public school media centers.

## UNFINISHED BUSINESS

Born Learning Trail – Pictures of the Shirley Winston Park Born Learning Trail were distributed to the Board. Ms. Muller stated that the main expense would be the installation of the signs and the various designs painted on the sidewalk. Chair Pridgen said that in looking over the information it looked like the cost would be around \$2,000. Ms. Muller agreed but stated that the cost would be a little less because the steel post for the signs could be gotten from Plant Services. Ms. Muller also explained that the trail at the library would not include playground equipment.

Bobsie Swift asked if this was a project that the Friends of Libraries may be interested in pursuing. Ms. Muller agreed that this project would give the FOL more visibility in the community. She stated that Henry McCoy could include in his budget request from the FOL for the next fiscal year.

Bobsie Swift moved to move forward with the project looking at the possibility of working with other groups to fund it. Barbara Mack seconded the motion. **The motion passed unanimously.**

## COMMITTEE REPORTS

**Finance:** Committee Recommendation – The Committee recommended approval of payment to Hewlett Packard Government Sales in the amount of \$64,860 for the purchase of 92 replacement computers for the city and county branches under the Chattahoochee Valley Libraries 5-year computer replacement policy. **The recommendation passed unanimously.**

**Operations:** Committee Recommendations (3)

Art Donation: Dr. Tom Wade has donated four prints to the library. These prints were formerly hanging in the children's waiting area at his office. Ms. Muller explained that the prints have been reviewed by staff and the consensus of the group is to hang the prints in the children's area at the North Columbus Public Library. **The recommendation passed unanimously.**

Children's Department Head Position: Cathy Michaud, Children's Department Head, has resigned her position. Ms. Muller explained that this is a critical position that cannot be left vacant. Dr. Gillett asked if this was the position alluded to at the last board meeting when discussion was held on not filling vacant positions. Ms. Muller stated that it was. **The recommendation passed unanimously.**

ILS Administrator Position: The committee recommended a title change from Horizon Administrator to ILS Administrator. The reason for the change was so that no matter what system the library uses, ILS Administrator is more universally acceptable. **The recommendation passed unanimously.**

**Facilities** – The Chair recognized Newt Aaron for an update on the SPLOST and the Mildred L. Terry Construction Project.

Mr. Aaron reported that all projects under the SPLOST have been completed with the exception of some tweaking to the air conditioning system. He stated that this should be completed within the next few weeks. He reported that there is a little over \$1 million left which was the agreement.

Jimmy Elder stated that he had been approached by a staff member who stated that there are issues with the story pit due to sun glare. He asked if Mr. Aaron could review the

situation and possibly order two more of the canvas panels if he felt that would help with the glare. Mr. Aaron state he would look into the situation.

Mr. Aaron reported that the Mildred L. Terry construction is moving along with completion of wrapping up the skin of the building. This portion of the construction should be completed by April 1. He stated that the projected move in date is mid-May and completed construction is projected for the end of June/first of July.

Mr. Aaron stated that construction cost is in good shape even though \$1.3 million is still needed. Ms. Muller stated that it is her understanding they will be receiving \$75,000 from Congressman Bishop's office but she does not have confirmation.

NEW BUSINESS – There was none.

CHAIR'S REPORT – The Chair reported that Silvia Bunn, Mildred L. Terry Public Library Manager, has been honored by Girls, Inc. for her volunteer work with the organization. The organization presented Ms. Bunn with a certificate of appreciation and a memento box.

The meeting adjourned at 1:45 p.m.