

Muscogee County Library Board Meeting
Thursday, January 24, 2008
Columbus Public Library

Minutes

Members Attending

Jay Alexander	Mimi Childs	Frank Star
Rick Covington	M.A. Dowdell	Price Walker, Jr.
Kelly Pridgen	Gary Greisheim	Jimmy Elder
Meridith Jarrell		

Members Excused

Bobsie Swift	Barbara Kamensky	Lisa Goodwin
Linda Harper	John Phillips	Patricia Hugley-Green
John Wells		

Others Attending

Claudya Muller, CVRLS Director
Lyn Anderson, CVRLS Chief Financial Officer
Greg Ellington, Hatcher-Stubbs Attorneys
Cathy Michaud, Columbus Public Library Children's Manager
Lyn Seaman, Early Literacy Initiative
Alisha Farley, Children's Associate Librarian

In the absence of Chair Bobsie Swift, Vice Chair Kelly Pridgen presided over the meeting.

Vice Chair Pridgen called the meeting to order at 1:05 p.m. She asked for a motion to enter into Executive Session. Frank Star moved the meeting adjourn into Executive Session to hear from Greg Ellington about a legal matter. Jimmy Elder seconded the motion. **The motion passed unanimously.** The Executive Session convened at 1:08 p.m. The Executive Session adjourned and the regular library board meeting reconvened at 1:15 p.m.

Frank Star moved to approve the minutes of the November 29, 2007 meeting. Meridith Jarrell seconded the motion. **The motion passed unanimously.**

PUBLIC COMMENT – There was none.

FRIENDS OF LIBRARIES – Gary Griesheim stated that he has been a member of the Friends of Libraries (FOL) for four years and will be presenting the FOL report that Alice Budge previously gave at the board meetings. He stated that in 2007, the FOL provided \$45,000 for a number of programs such as the Big Read, children's events, adult author visits, receptions, etc. He said that the majority of the Friends funding comes from the Library Book Store where they had a large book sale last week. He showed the group a book bag currently on sale in the book store.

BOARD EDUCATION/ORGANIZATION – Claudya Muller introduced Cathy Michaud, Lyn Seaman and Alisha Farley of the Children’s Department at the Columbus Public Library. Cathy Michaud explained to the board that the Children’s Department puts on puppet shows for the children and these shows are very well received. Ms. Michaud thanked the Friends of Libraries for their support in the purchase of a mobile puppet stage. Ms. Michaud, Ms. Seaman and Ms. Farley then provide a brief preview of the puppet show, “The Adventure of a Bear, a Turtle and a Book.” The show was written by Cathy Michaud and Ms. Michaud received an award from the State of Georgia for the show.

TREASURER’S REPORT – Lyn Anderson provide an overview of the Period 6 Financials. He reported that both revenue and expenses are in line and on target for the period. Frank Star moved the Treasurer’s Report be approved as presented. Gary Griesheim seconded the motion. **The motion passed unanimously.**

DIRECTOR’S REPORT – Ms. Muller stated she had nothing to add to her report that was distributed prior to the meeting and asked if anyone had any questions. There were none.

COMMITTEE REPORTS

Finance: The Finance Committee Chair Frank Star brought forward three committee recommendations.

1. Mildred L. Terry Construction Project Funds Transfer – Approval to move an additional \$1 million from the Beginning Library Reserve fund to the construction account for the construction of the new Mildred L. Terry Branch Library. Meridith Jarrell asked if the funds would be invested or interest earned until construction starts. Newt Aaron responded stating that he had spoken to Sharon Adams about this and she said yes the money would be invested but the library would not accrue any interest. Interest earned would go into the general operating fund of the school district. Jay Alexander seconded the recommendation. **The recommendation passed unanimously.**
2. PAMS Software License Renewal – Approval of the payment of \$26,684.80 in monthly increments of \$5,336.96 starting February 2008 through June 2008 to 3M Library Systems for the renewal of software license for 3M Public Access Management System (PAMS) Software. Rick Covington seconded the recommendation. **The recommendation passed unanimously.**
3. Logicalis Maintenance Service – Approval to continue maintenance service with Logicalis for SmartNet Software in the amount of \$38,919.05. Helene Watson seconded the recommendation. **The recommendation passed unanimously.**

Operations: The committee met in January to review policies but had nothing to present to the board at this time.

Facilities: Committee Chair Mimi Childs recognized Newt Aaron for an update on the main library SPLOST and the Mildred L. Terry Construction Project.

1. Main Library SPLOST Update – Mr. Aaron reported that the Needs List paperwork has been finalized with the city. He said that books, items on the state contract and change

orders with Batson-Cook are in process. He also reported that there were some items not available on the state contract that will be purchased through Batson-Cook.

He stated that the major items with Batson-Cook are the air conditioning and landscaping. He will be meeting with the design engineers for the air conditioning system on site tomorrow (Friday, January 25, 2008). He reported work has begun on the plans for the Children's Reading Plaza. He stated that a master plan for the landscaping in front of the library is underway and will tie in with the plan being developed for the Muscogee County School District Administration building. He said the plan will also tie into the old Firestone property.

2. Mildred L. Terry Construction Project Update – Mr. Aaron reported they continue to work through the design process. He said they have been working on floor plans, building elevations, etc. He stated they have completed the schematic design and are about two months away from completion of the construction documents. Once the completed plans are approved, he will apply for a building permit. Mr. Aaron stated he looked for construction to begin in May or June.

Mr. Aaron informed the board that Mr. Nathan Rall, Georgia Public Library Service Construction Consultant, had come down and met with Mr. Aaron and Ms. Muller. At this time, Ms. Muller asked the board to read the talking points that were distributed to each board member at the meeting. Ms. Muller stated that these points give a clearer understanding of the \$500,000 request from the State and the rules as outlined by the Georgia Public Library Service.

UNFINISHED BUSINESS – Ms. Muller asked the board members to let her know if any of them were interested in attending Legislative Day at the state capitol on February 14, 2008. She said she would need their information no later than Friday, January 25, 2008.

NEW BUSINESS – Ms. Muller introduced Jim Shehy. Mr. Shehy is the new Administrative Assistant to Gary Wortley, Chief Operating Officer.

Ms. Muller reminded everyone that Richard Russo will be the featured guest at the Library Foundation Founders' Society GALA on Saturday evening, January 26, 2008 and will also meet with the public on Sunday afternoon at 2:30 p.m.

CHAIR'S REPORT – There was none.

Vice Chair Pridgen reminded everyone to sign their Conflict of Interest Affidavits and return them to Debbie McGreggor.

The next meeting will be Thursday, February 28, 2008.

The meeting adjourned at 1:50 p.m.