

Muscogee County Library Board Meeting  
Thursday, September 26, 2013  
Columbus Public Library

Minutes

MEMBERS ATTENDING

Meridith Jarrell	Owen Ditchfield	Michelle Griffin
Lisa Goodwin	Price Walker, Jr.	Frank Star
David Fox	Lori Auten	Helene Watson
Kent Illges		

Ex-Officios: Jeanne Swift, Library Foundation  
Gary Gibson (for David Lewis)

MEMBERS EXCUSED

Rick Covington      Carleton Coleman  
M. A. Dowdell

Ex-Officios: David Lewis, MCSD  
John Wells, MCSD  
Athavia Senior, MCSD  
Bunky Clark, FOL

OTHERS ATTENDING

Alan Harkness, CVL Director  
Gabriel Lundeen, CVL Deputy Director  
Lyn Anderson, CVL Chief Financial Officer  
Debbie McGreggor, Administrative Assistant to the Director  
Tiffany Wilson, CVL Fund Development/Marketing Coordinator  
Mark Rice, *Ledger-Enquirer Newspapers*

Chair Meridith Jarrell called the meeting to order at 1:04 p.m.

The Chair welcomed Marion Scott of Columbus Regional Healthcare to the Library Board. Ms. Scott is filling the term vacated by Dr. Clark Gillett, Jr.

The Chair also welcomed Tiffany Wilson to the library staff. Ms. Wilson is the new Fund Development/Marketing Coordinator. Ms. Wilson comes from Twin Cedars and will be an asset to the library.

## MINUTES

The Chair asked if there were any corrections to the minutes of the June 27, 2013 meeting. Jeanne Swift asked that the following correction be made.

Page 2: Under Branch Report, second paragraph, second line:

Current Reading: "...believed they had received any."

Corrected Reading: "...believed they had not received any."

Owen Ditchfield stated that the title after Gabriel Lundeen's name was incorrect and should be CVL Deputy Director.

Frank Star moved and Lisa Goodwin seconded the motion to approve the minutes as corrected. **The motion passed unanimously.**

PUBLIC COMMENT – There was none.

## FRIENDS OF LIBRARIES

The chair informed the Board that John Donohue has resigned as President of the Friends of Libraries Board. She stated that Bunky Clark is the Interim President of the organization.

## LIBRARY FOUNDATION

Jeanne Swift reported that the Library Foundation will be hiring an executive director to focus on donor development. She said a search committee has been formed and will be looking not only in Columbus but statewide and possibly out of the state for an individual to fill the position. She said that before any hiring can be done, they feel they need to talk with other non-profits and different library foundations. Owen Ditchfield asked if the Foundation would continue to use Media, Marketing & More! (MMM) in some capacity. Ms. Swift stated that she has already spoken with Marquette McKnight and informed her of the Foundations plans. She stated the Foundation has a contract with MMM until June 2014 and exactly how much the Foundation will continue to utilize MMM, if any, is not known at this time.

Ms. Swift stated the Foundation is in the middle of its annual campaign. She said there will be a Gala on January 25, 2013 and the featured author will be Lisa Genova.

## TREASURER'S REPORT

The Chair recognized Lyn Anderson to provide the Treasurer's Report. Mr. Anderson reviewed both year-end financials and Periods 1 and 2 of the current fiscal year. He stated there were no unusual items in either of the reports. David Fox moved the Treasurer's Report be approved as presented. Kent Illges seconded the motion. **The motion passed unanimously.**

## DIRECTOR’S REPORT

The Director’s Report was distributed prior to the meeting. Mr. Harkness informed the Board that he has met with every county Board and the Regional Board. He said that he believes the Chattahoochee Valley Libraries is the best system in the state. Mr. Harkness informed the Board that he has joined Rotary and is looking forward to becoming involved in the organization.

## BRANCH REPORT

Deputy Director Gabriel Lundeen provided a report on the city branches. He reported that all branches are busy with the start of the school year. The North Columbus Public Library has an interim branch manager in Katie Burnett. The search is underway for a new branch manager at the North Columbus branch.

He reported staff is preparing for providing assistance to customers coming into the library to apply for insurance through the Affordable Care Act.

## UNFINISHED BUSINESS

Nominating Committee Recommendation – It was the recommendation of the Nominating Committee to approve the following individuals to serve on the Muscogee County Library Board and send the recommendation to the Muscogee County Board of Education for approval. The individuals are: Mary M. Bode, Edie Evans and Len Williams. **The committee recommendation passed unanimously.**

Art Policy – The Chair explained to the Board that the Art Policy that was approved by the Board at its April 2013 meeting received some negative feedback from the Regional Board. Board members received a copy of the policy with additional changes that the Chair requested they vote. Frank Star moved to approve the policy with the recommended revision. David Fox seconded the motion. Owen Ditchfield moved to amend the motion to delete the words “sculptures, etc.” from the policy. The motion failed for lack of a second. **The original motion passed with the following votes:**

### YEA

Lisa Goodwin  
David Fox  
Lori Auten  
Price Walker, Jr.  
Michelle Griffin  
Marion Scott  
Helene Watson  
Frank Star

### NAY

Owen Ditchfield

NEW BUSINESS -- There was none.

### CHAIR'S REPORT

The Chair distributed Board Self-Evaluation questionnaires to the Board members and asked that they complete the questionnaire. She said she would like for the Board to review the information at some point during the Spring 2014.

The Chair stressed that the evaluation along with the Strategic Plan and the members' need to be advocates of the library are very important.

### BOARD EDUCATION

David Fox asked what the status of the Red Box program. Tiffany Wilson stated that program was started prior to her employment and she was not familiar with it but would review it and report back to the Board.

David Fox also asked the Chair if she had received any word from the City on the remaining SPLOST funds. The Chair stated that she had spoken with the City and they stated they were waiting on information from Newt Aaron. The Chair said she had spoken with Mr. Aaron and he was not sure of what the City was waiting on from him. Lisa Goodwin said she would look into the situation and find out the status. She asked the Chair when she had last heard from the City. The Chair responded it was August 16, 2013.

Tiffany Wilson gave a brief overview of current and upcoming library programs with the Board.

The next meeting of the Muscogee County Library Board will be Thursday, December 5, 2013.

The meeting adjourned at 2:05 p.m.