

Muscogee County Library Board Meeting
Thursday, March 22, 2012
Columbus Public Library

Minutes

Members Attending

Frank Star	M. A. Dowdell	Meridith Jarrell
Carleton Coleman	Gary Griesheim	Rick Covington
David Fox	Michelle Griffin	Gary Gibson

Members Excused

Owen Ditchfield	Lisa Goodwin	Norene Marvets
John Wells	Price Walker, Jr.	Clark Gillett, Jr.
Barbara Mack	Cristina Richards	

Others Attending

Claudya Muller, CVL Director
Lyn Anderson, CVL Chief Financial Officer
Danielle Krol, CVL Deputy Director
Debbie McGreggor, Administrative Assistant to the Director
Susan Hayes, CVL Collection Management & Technical Services Coordinator

Chair Frank Star called the meeting to order at 1:02 p.m.

MINUTES

The Chair asked if there were any corrections to the minutes of the February 23, 2012 meeting. Gary Griesheim moved the minutes be approved as distributed. Meridith Jarrell seconded the motion. **The motion passed unanimously.**

PUBLIC COMMENT – There was none.

FRIENDS OF LIBRARIES

The Chair recognized Gary Griesheim for this report. Mr. Griesheim reported the Friends had revenue in February of \$3,000 from the sale of books in the book store and \$1,000 from new memberships. He reminded the Board that the revenue raised by the Friends is put directly back into the library in the form of cash support for staff development, author events and sponsoring programs.

Mr. Griesheim reported that the Friends are currently looking for someone to serve as President of the organization. Mr. Nixon resigned in order to devote more time to another organization in which he is heavily involved.

The annual Friends of Libraries Book Sale will be held April 19 – 22, 2012. A presale will be held for “members only.”

TREASURER'S REPORT

Treasurer M. A. Dowdell asked Lyn Anderson to provide the Period 8 Financial Report. Mr. Anderson reviewed both revenue and expenses with the Board. He reported that funds from Stewart County had been received and that all counties have now paid their regional funds. He stated there were no extraordinary expenses for the period. David Fox moved the Financial Report be approved as presented. Gary Griesheim seconded the motion. **The motion passed unanimously.**

DIRECTOR'S REPORT

The Director's Report was distributed prior to the meeting. Ms. Muller said she would be glad to answer any questions anyone may have.

UNFINISHED BUSINESS

Participating Agreement – Ms. Muller explained that the Participating Agreement is the agreement that was created for the multi-county library system. She stated that the Agreement has not been updated since its inception in 1974. Since that time the Muscogee County Library Board was formed and needs to be addressed in the document. She said the document has been distributed to the other participating counties for their approval as well. Meridith Jarrell moved to approve the revised Participating Agreement and send to the Muscogee County Board of Education for their approval. Gary Griesheim seconded the motion. **The motion passed unanimously.**

Strategic Plan 2012-2017 -- Claudya Muller explained that it was hoped that the Board could vote on the Strategic Plan at this meeting. However, she has not received approval from the Muscogee County School District. She said the school district should be approving or sending back for revisions shortly. She said as soon as approval is received it will be brought back before the Muscogee County Library Board.

Budget Reductions –The committee discussed in detail the ramifications of all of the possible reductions. It was decided that Lyn Anderson would go back and rework the numbers to increase the amount in the Library Reserve to at least 1.3 to 1.4 million dollars at the end of the 2012-2013 budget year. After meeting to review the revision, the committee recommended the approval of the Preliminary Budget for 2012/2013 Draft 2. **The recommendation passed unanimously.**

Rick Covington stated that the library was fortunate to have the reserve when the tax digest began falling. Ms. Muller stated that the library will now try to begin building the reserve again. She thanked Linda Hyles for her hard work in obtaining grants such as the funding of a new bookmobile by Aflac. Ms. Muller stated that Ms. Hyles has brought in \$1.1 million in various grants to help with projects such as programs, bookmobiles, etc.

NEW BUSINESS – There was none.

CHAIRMAN'S REPORT

The Chair informed the Board that he had sent a letter to Dr. Andrews thanking her for her help in developing communications between the Muscogee County Board of Education and the Muscogee County Library Board. He also expressed his appreciation for her allowing Dr. Gibson to attend the Library Board meetings as her representative when she was unavailable.

The Chair also sent a letter to Dan Amos of Aflac thanking him for the Aflac Foundation's approval to fund the new bookmobile.

BOARD EDUCATION – Susan Hayes reviewed with the Board the books that she receives from publishers that are generally new authors. She stated that the books are not “final” copies and do contain some errors. She said that publishers do this to get reviews of these books. The books are not allowed to be sold. She stated that she puts them on a book cart in the staff lounge for employees to read.

The meeting adjourned at 1:35 p.m.