

**INF5**  
**PHOTOGRAPHS/VIDEOS**

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The Chattahoochee Valley Libraries often take photographs and/or videos at library sponsored events. The library posts some of these photos to the Social Photo Sharing site Flickr and the library's website.

If a visitor prefers not to be included in photographs or other visual recordings, it will be his/her option to proactively advise a library employee regarding such exclusions. Adults are encouraged to speak for minors as to preferred exclusions. Failure to advise staff of a preference of omission will be interpreted as permission to post photos taken at library-hosted events of involved individuals, both minors and adults.

Additionally, library users may submit pictures of the libraries to [type97meme@photos.flickr.com](mailto:type97meme@photos.flickr.com)

Customers posting images to the library's account consent to the use of images on the library website, any associated web sites and in other communications. CVL cannot prevent the unauthorized downloading of images. By submitting images, customers agree to hold CVL and its agents harmless for any unauthorized duplication.

Photos and videos that appear on the library's website may be gathered from public programs, events and library spaces. Photos, images and videos submitted by users for online galleries or contests may also be used by the library. To ensure the privacy of an individual, images will not be identified using full names or personally identifying information without written approval from the photographed subject, parent or legal guardian.

**Approved by the Chattahoochee Valley Libraries Board of Directors on October 15, 2009**  
**Last Date Reviewed: August 21, 2014**