

Chattahoochee Valley Library Board Meeting
Thursday, April 21, 2011
Columbus Public Library

Minutes

MEMBERS ATTENDING

Abbie Dillard Dorothy Kennedy
Mimi Childs Gary Griesheim

MEMBERS EXCUSED

Frank Star Lisa Goodwin
Sivan Walker-Dixon

OTHERS ATTENDING

Claudya Muller, CVL Director
Debbie McGreggor, Administrative Assistant to the Director

Chair Abbie Dillard called the meeting to order at 5:32 p.m.

The Chair stated the meeting would proceed to reports since there was not a quorum to vote on the minutes.

PUBLIC COMMENT – There was none.

TREASURER'S REPORT

Claudya Muller reported there was nothing out of the ordinary in the Treasurer's Report. She stated that the status of county funding was not available in time for the meeting.

MINUTES

At this time a quorum was achieved so the Chair asked if there were any corrections or changes to the minutes of the January 20, 2011 meeting. Mimi Childs moved the minutes be approved as printed. Gary Griesheim seconded the motion. **The motion passed unanimously.**

DIRECTOR'S REPORT

The Director's Report was distributed prior to the meeting. Ms. Muller stated she wanted to add to her report that due to a budget shortfall and not filling positions since 2009, she will be presenting a recommendation to the Muscogee County Library Board that all Muscogee County Libraries close one day a week. She said that closing days would be distributed so that only one building would be closed on a given day.

Ms. Muller reported that Eric Willis, Bookmobile Driver, had tendered his letter of resignation. She said that Mr. Willis will be extremely hard to replace because he not only drives the Bookmobile but is also very involved in the recording studio. Dorothy Kennedy asked what towns the bookmobile will be stopping in. Ms. Muller explained that the Bookmobile will not be making stops in towns but will be in the rural parts of the counties. Ms. Kennedy stated that she thought they would stop in Lumpkin since they don't have a library. Ms. Muller stated that under the conditions of the grant that paid for the bookmobile, it is only to service rural areas and that even though Lumpkin's Library is currently closed, they do have a library.

UNFINISHED BUSINESS

CUS2—Customer Behavior – Ms. Muller reported that the new guidelines for food/drink in the libraries are not quite complete and she will have them ready for the meeting in July.

NEW BUSINESS

A. Personnel Policies Review

- 1. PERS1 – Professional Development Opportunities**
- 2. PERS2 – Tuition Reimbursement**
- 3. PERS3 – Conference Attendance – Staff**
- 4. PERS4 – Professional Association Memberships**
- 5. PERS5 – Conference Attendance – Board**
- 6. PERS6 – Outside Employment**
- 7. PERS7 – Gifts and Honoraria**
- 8. PERS8 – Access to Employee File Information**

B. Operating Policies Review

- 1. CUS1 – Customer Service**
- 2. CUS2 – Customer Behavior**
- 3. CUS3 – Safe Child Policy**
- 4. CUS4 – Staff Room Use**
- 5. CIR1 – Library Cards**
- 6. CIR2 – Loan Periods**
- 7. CIR3 – Renewal of Materials**
- 8. CIR4 – Holds**
- 9. CIR5 – Blocks**

Gary Griesheim moved and Mimi Childs seconded the reaffirmation of the above Personnel and Operating Policies. **The motion passed unanimously.**

C. 2011/2012 Library Closing Dates

The Closing Dates for FY2011/2012 were present and are filed with the minutes of the meeting. Mimi Childs moved and Gary Griesheim seconded the motion to approve the Library Closing Dates for 2011/2012. **The motion passed unanimously.**

CHAIR'S REPORT

The Chair stated she only wanted to add that Fort Benning is trying to acquire more land that will impact the rural counties. They are currently wanting an additional 87,000 acres the bulk of which will come from Stewart and/or Marion Counties. The land acquired from Chattahoochee County will be easements to get to the land in Marion and/or Stewart Counties.

TRUSTEE REPORTS

Friends of Libraries – Gary Griesheim reported that the Friends are continuing to do well in these tough economic times. He stated the book store was experiencing excellent revenue generation from book sales, membership in the organization is up. Mr. Griesheim reported that the increase in membership has brought new blood to the organization that is producing some excellent ideas.

The Chair expressed her gratitude to the Muscogee County Friends of Libraries for everything they do to support the vision of the libraries.

Muscogee County – Mimi Childs reported the Library Foundation has brought in 3 authors in observance of the Civil War Sesquicentennial. She stated the authors have participated in private receptions for Founders Society members along with public forums. She said the authors have been very well received by the community.

Stewart County – Dorothy Kennedy reported the Mayor of Lumpkin attended the last Stewart County Library Board meeting. He assured the Library Board they have the funding to build a new library in Lumpkin but the hold up right now is finding a location. Ms. Kennedy stated she suggested they used existing city owned property.

Cusseta-Chattahoochee County – Abbie Dillard reported the Chamber of Commerce will be listening to a gentleman at their meeting tonight representing the Ferst Foundation for Childhood Literacy. They provide one book a month from birth to five years-old. The local community must do the fundraising. It cost \$32 per year per child. Ms. Dillard

stated she is hopeful that the Chamber of Commerce will take on this project for the community.

The meeting adjourned at 6:02 p.m.

The next meeting of the Chattahoochee Valley Libraries Board will be July 21, 2011.