

Stewart County Library Board Meeting – Summary of Minutes  
July 8, 2022 – 1:00 pm  
Parks Memorial Public Library

In attendance:

Jenny Boling, Chair  
Nea Permenter  
Martha McCoy  
Lisa Wischnewsky

Also: Alan Harkness, Director, CVL  
Pepper Grimmert, Parks Branch Manager

Chair Boling called the meeting to order at 1:05 PM. Chair Boling asked the board to review the minutes from the April 14th, 2022, meeting. Nea Permenter made a motion to approve the minutes, and Martha McCoy seconded. Vote in favor was unanimous by Boling, Permenter, McCoy, and Wischnewsky.

**There were no Public Comments.**

### **Treasurer's Report**

Chair Boling asked Grimmert to present the treasurer's report. Grimmert went over the final report of the 2021-2022 fiscal year. She then introduced the new monthly reconciliation reports that she will be using for expenditures from now on. This will allow for easier and more precise financial oversight. Lisa Wischnewsky made a motion to accept the Treasurer's report, the FY22 final budget report and the new monthly reconciliation report. Nea Permenter seconded the motion. Vote in favor was unanimous by Boling, Permenter, McCoy, and Wischnewsky.

### **Director's Report**

Director Alan Harkness presented the director's report. The Summer Reading sponsored by AFLAC has been going well across all the CVL libraries. He invited everyone to come and see the Smithsonian exhibit "The Bias Inside Us" at the Columbus Public Library through the month of July.

The grand opening of the renovated Cusseta-Chattahoochee Public Library on Saturday, June 25<sup>th</sup> went well. The planned renovation for the South Columbus branch should begin this fall and will take approximately 10 months to complete.

### **Local Library Report**

Grimmert presented the Local Library Report. One of the part time assistants will be leaving July 27<sup>th</sup>. This position is now accepting applicants. It is a 19-hour part time library assistant position paying \$12.50 an hour. Applications will close on July 22.

Summer Reading is going well particularly with the adults this year. The library did not get many patrons on Golden Ticket Tuesday, so they are still handing out scratch offs until they run out.

The new library hours are going really well. People are slowly realizing that they are now open on Saturdays as well. Unfortunately, the library is still having to require masks as Stewart County has the highest COVID-19 infection rate in the state.

### **Unfinished Business**

Suggestions for replacements of the vacancies on the board are encouraged. The board of education has hired a new superintendent; however, he has not started yet. Once he starts Pepper will ask him to elect someone to the vacant board of education's seat. Alan will reach out to him as well. Some discussion was had on persons that can fill the city's vacant seat.

### **New Business**

#### **Addition of bank authorized users and debit card**

The board was asked to authorize the addition of the board chair, the board secretary and the branch manager as authorized users on the bank account, as well as authorize a debit card for the bank manager to purchase items not requiring a check. Martha McCoy made a motion to approve the authorized users. Nea Permenter seconded the motion. Vote in favor was unanimous by Boling, Permenter, McCoy, and Wischnewsky. The authorized persons were asked to sign the paperwork to hand into the bank. Nea Permenter made a motion to approve a debit card for the branch manager. Lisa Wischnewsky seconded the motion. Vote in favor was unanimous by Boling, Permenter, McCoy, and Wischnewsky.

#### **Change of telephone plan**

The library will be dropping the current telephone plan that is costing \$3,000 a year and they will be added to the CVL BOIP internet-based phone system. This will drop the monthly payment to around \$16 dollars which will be paid by the CVL and the Parks Memorial Public Library will no longer have a telephone cost. They hope to have everything transferred over this calendar year.

#### **Capital Outlay and MR&R Grants Information**

Director Alan and Pepper have secured an assurance from the Stewart County Manager Mac Moyer that they will be able to come up with the \$100,000 needed to secure the Capital Outlay grant from the state to renovate the Parks Memorial Public Library. The next deadline to apply to be placed on the list for the Capital Outlay grant is at the end of July. Nea Permenter made a motion to approve Director Alan to apply for the Capital Outlay grant. Lisa Wischnewsky seconded the motion. Vote in favor was unanimous by Boling, Permenter, McCoy, and Wischnewsky.

Next meeting will take place on September 8, 2022, at 1 PM.

Lisa Wischnewsky made a motion to adjourn the meeting. Martha McCoy seconded the motion. Vote in favor was unanimous by Boling, Permenter, McCoy, and Wischnewsky. Meeting was adjourned at 1:54 PM.