

Muscogee County Library Board Meeting
Thursday, October 26, 2017 – 1:00 p.m.
Columbus Public Library

Minutes

MEMBERS ATTENDING

Marion Scott
Helen Watson
Lori Auten
David Fox
Dr. Frank Star
Monique Bauchman
Donovan Granville
Eddie Evans

Ex-officios:

Rob St. Clair – Friends of Libraries
Katie Athey – Muscogee Library Foundation

MEMBERS EXCUSED

Kent Illges
Len Williams
Sharon Hester
Meridith Jarrell
Ex-officios: Dr. David Lewis- MCSD Superintendent
Kia Chambers – MCSD - Board of Education
John Thomas – MCSD - Board of Education
David Goldberg – MCSD

OTHERS ATTENDING

Alan Harkness, CVL Director
Sherry Goodrow, Administrative Assistant to the Director CVL
Tracie Price, Finance Manager CVL
Gabriel Lundeen, Deputy Director CVL
Tammy Battley, Operations Coordinator CVL
Van Monteclaros, IT Coordinator CVL

Chair David Fox called the meeting to order at 1:00 p.m.

MINUTES

David Fox - Chair asked if there were any additions or corrections to the minutes of the May 25, 2017 meeting. Dr. Frank Star moved to approve the minutes as distributed. Helene Watson seconded the motion. **The motion passed unanimously.**

PUBLIC Comment - none

FRIENDS of LIBRARY REPORT

Rob St. Clair, President reported the Friends had a book sale of miscellaneous items. They netted around \$1000. They held a reception to thank the volunteers for all the hard work they do. They are working on new programs and are excited especially about the Golf Tournament.

LIBRARY FOUNDATION

Katie Athey, President thanked the Board for letting them close the Library early for the Wine Women and Shoes event. They are at about \$80,000 and counting on the proceeds and everyone had a good time. November and December will be their annual campaign kickoff. They will support tables for the On the Table event.

TREASURER'S REPORT

The financial report was included in the Board Packet. Tracie Price, Finance Manager noted that period 12 and period 1 is on the table. She reviewed the period reports. Ms. Price ask if anyone had any questions. Mr. Harkness – Director ask Ms. Price to talk about the phone call they received from Muscogee County School District. Ms. Price noted the CFO called Mr. Harkness earlier in the week and because of the change in the property tax we will be receiving a bit of additional revenue this year. She is not sure how much.

Dr. Franklin Star motioned to approve the Treasurer's report. Lori Auten seconded the motion. **Motion passed unanimously.**

DIRECTOR'S REPORT

The Director's report was distributed before the meeting. Alan Harkness said they were working with Holbrook to resolve the air conditioning system problems. Mr. Harkness gave a presentation on the statistics of the library. He informed the Board about the plans for the 24 hour Libraries. They have found one site and may have a second. One site in the North East and one site in the North West. They are negotiating with Pezold for one of the sites. He elaborated on the plans and cost. He detailed the information from Orange Boy to collect valuable statistics and data for the library to be able to reach more patrons in different areas of interest and streamline how we reach out to new patrons, occasional patrons and how we can retain patrons. The Foundation will pay for the service for the first year. He reviewed all the options for emails and notifications by the Library. Mr. Harkness invited anyone from Board who was interested to

attend the March 20th – 24th 2018 PLA National Conference in Philadelphia Pennsylvania. Through a grant from the Knight Foundation, the Community Foundation is planning “On the Table,” a small group discussion event that hopes to bring thousands of local resident together for conversations on different topics over a meal. CVL is a Super Host and we are sponsoring more than fifteen tables. All of our branches will be hosting, and topics will vary depending on what the public would like to talk about. The Library Foundation is kind enough to pay for food for the event. We would love to have Board Members there that day. If interested please contact Sherry, Henry or myself. We have hired a new Volunteer Coordinator this summer and her name is Britti Cherrington – Stoddart. I will have her come talk to you soon. Susan Hayes retired and as you remember we split that position into two positions. Jillian Weaver is our new Selection Manager and Amber Brookins is our new Technical Services and Statistics Coordinator and head of that department.

BRANCH REPORT

Gabriel Lundeen detailed events and happenings at the Library Branches. He noted that Summer Reading went really well and the Book Festival was fantastic.

NEW BUSINESS

Operations Committee Recommendation:
Marion Scott presented the committee recommendations:

Foundation Gift – Randy Nguyen Painting
Dr. Frank Star moved to approve the Foundation Gift of Mr. Nguyen’s Painting to hang in the Columbus Public Library Building. Donovan Granville seconded the motion. **All Approved**

Job Description Changes
Programming and Media Content Coordinator – CVL **All Approved**
Community Engagement Coordinator – CVL **All Approved**

Finance Committee Recommendation:
Alan Harkness presented the Finance Committee Recommendation.
Request of Reserve Funds for replacement of Telephone System.
David Fox Chair **All Approved**

Nomination Committee Recommendations:
Marion Scott reviewed the Nomination Committee recommendations.
Dr. Frank Star appointed to a second Board Term. **All Approved**

New Board Nominees:
Gayla Arrington
Tamika McKenzie
LaRae Dixon Moore
All approved all three Nominees

CHAIR'S REPORT

David Fox said that the last meeting in December will be bitter sweet and he will miss the interaction with everyone. Anyone who knows me can tell you I love the library very much. He said he was involved with the hiring of Alan and he has been an exceptional add to this library and the community, and believe me you have a great staff in the system from top to bottom. I ask you when you have time to take time to meet and greet them. Whether they are stacking a shelf, checking a book out for you or you are just walking through the halls. If you have a chance to take a trip over to the County locations, please do so.

NEXT MEETING DATE: November/December meeting Thursday, December 7, 2017

There being no further business, the meeting was duly adjourned at 2: 20 p.m.