

Muscogee County Library Board Meeting
Thursday, October 22, 2015
Columbus Public Library

Minutes

MEMBRERS ATTENDING

Marion Scott
Owen Ditchfield Meridith Jarrell
Len Williams Kent Illges
Lori Auten David Fox
Frank Star Mary Bode

Ex-officios: Sharon Self

MEMBERS EXCUSED

Carleton Coleman
Helene Watson
James Dudley

Ex-officios: Kayron Laska - Foundation
Shannon Smallman- MCSD
Kia Chambers- MCSD
David Lewis- MCSD Superintendent

OTHERS ATTENDING

Alan Harkness, CVL Director
Sherry Goodrow, Administrative Assistant to the Director
Tammy Battley, Operations Coordinator CVL
Lyn Anderson
Tracie Price, Finance Manager CVL
Gabriel Lundeen, Deputy Director CVL

Chair David Fox called the meeting to order at 1:05 p.m.

MINUTES

The Chair asked if there were any corrections to the minutes of the September 24, 2015 meeting. David Fox moved to approve the minutes as distributed. Owen Ditchfield seconded the motion. **The motion passed unanimously.**

PUBLIC Comment - none

FRIENDS of LIBRARY REPORT

Sharon Self reported they had a successful Book-sale in late July early August. They netted right at \$5000 dollars. They would be doing a brown bag sale the upcoming weekend September 26, 2015 where you buy a bag for \$5.00 and fill it with whatever you want. They continue to look for a replacement for their Board Treasurer. Everything is good they have vacancies on their board and are looking for new members. Mr. Alan Harkness asked what they cleared at the book festival. Ms. Self said she did not have the final totals but it was bigger than the year before. They cleared \$700 to \$800 dollars the year before. Their water sales were not as good as they had hoped it would be but they made \$239 dollars and the water was a donation so it was clear profit. Next year they will have wagons to

have roving water sellers. They had a good location but needed a larger sign. They advertised for the first time on for Sale signs and did have some book sellers come and buy this year. They did sale some items that had been sitting upstairs for a long time. They sold a huge collection of LP's and they are no longer taking up space.

LIBRARY FOUNDATION REPORT

David Fox gave information on the Foundation fundraiser Wine, Women, & Shoes. November 12th 2015 from 6:00 p.m. to 9:00 p.m.

TREASURER'S REPORT

Tracie Price Finance Manager reported. Financial Report Period 2 was included in the Board Packet. Period 3 was a separate handout. Ms. Price asked if there were any questions on expenditures. Dr. Franklin Star motioned to approve the Treasures' report. Owen Ditchfield seconded the motion. **Motion passed unanimously.**

DIRECTOR'S REPORT

Mr. Alan Harkness said they were in process of selecting candidates for interviews for IT Coordinator. He said he had the opportunity to give presentations at CB&T executive group and the North Muscogee Rotary Club to talk about the library and he followed up with links to our resources and information. The Library received a State Grant for STEAM Kits and they have arrived. These kits are for Science, Technology, English, Arts and Math. In process of processing and cataloging kits and hope to have them out in December. They are interviewing for personnel for extra hours branches. 10 hours of service will be added to the Muscogee County branches. Shay Youngblood came and spoke on Monday night and they had 80 people in attendance cap off the Story Corps Grant. They have been given an extension by Story Corps to do interviews through the end of December. The goal was to get about 40 recordings and we have 100. We will do more recording until the end of December but we will not advertise. We will concentrate on doing more outreach to those who are home bound and more people in the local community. Henry and Silva will give a presentation to the board in January. Lexile information has been added and will update automatically. We will continue to us AR in addition to Lexile. CLUE has been rolled out in the County Branches. Website will be updated in the next few weeks. Program Attendance is up 50%. A big reason is because of our outreach programs. WiFi use is going up. Circulation is down but E-book use is going up. We have Book discussion groups at each High School in the County. We have had 13,000 volunteer hours for FY 2015.

BRANCH REPORT

Gabriel Lundeen talked about our outreach services for CLUE and Brainfuse. The Local Branches have cool programs that the Staff have come up with. Mildred Terry has a program Uno, Dose, Tres where they have bilingual crafts and also a Spanish Class called Hola. North has a Beats Making Class using technology to get kids interested in music. Video games creation is popular. Lego Club has been very big. An Adult coloring program is popular. Muscogee Genealogy Society has a program they bring to the library. Even in a slow month there are all these programs going on at CPL and branches. All the branches are excited about being open more hours.

UNFINISHED BUSINESS

- a. 1999 SPLOST- will be finished before January 1, 2016. \$30,000 has been earmarked to purchase books. \$54,000 is for gates and self-checks and the remaining \$3,500 for reserve. Meridith Jarrell asked that when the last of the funds were used that a letter to the City so they can close out the project.

NEW BUSINESS

Finance Committee Recommendation – Security System/Self-Checks cost adjustment.

Recommendation Passed Unanimously

CHAIR'S REPORT

David Fox said he was very proud to be on this Board and to tell people about the Library. We are looking forward to great things from our Foundation. Staff does a great job.
Mary Bode has Agreed to replace David Fox on the Chattahoochee Valley Library Board.

BOARD EDUCATION

Mr. Harkness shared a presentation video “Facing Outward” from the Harwood Institute where he participated in a program at the Harwood Institute in Detroit.

NEXT MEETING DATE: Thursday December 09, 2015 – 1:00 p.m.

There being no further business, the meeting was duly adjourned at 1:53 p.m.