

Chattahoochee Valley Libraries Board Meeting
Thursday, October 19, 2017 – 5:30 p.m.
Parks Memorial Library, Richland Georgia

Minutes

MEMBERS PRESENT

Jenny Boling
Donovan Granville
Martha Burgamy
Helene Watson
David Fox

MEMBERS EXCUSED

Patricia Henson
Marion Scott

OTHERS ATTENDING

Alan Harkness, CVL Director
Sherry Goodrow, Administrative Assistant to the Director
Pepper Grimmatt - Parks Memorial Library

Helene Watson - Chair called the meeting to order at 5:30 p.m.

MINUTES

Helene Watson asked if there were any additions or corrections to the minutes of the July 20, 2017 meeting. David Fox moved the minutes be approved as distributed. Martha Burgamy seconded the motion. **The motion passed unanimously.**

PUBLIC COMMENT – No Public Comment

TREASURER’S REPORT

Alan Harkness, CVL Director reviewed the quarterly financial reports. Helene Watson asked for a motion on the Treasurer’s reports. Martha Burgamy motion to approve. David Fox seconded the motion. **Motion passed unanimously.**

DIRECTOR’S REPORT

The Director’s Report was distributed before the meeting. Alan Harkness noted that for fiscal year 2017 the circulation is down but the attendance and programing numbers are up 10%. Data use is up also. CVL has hired a now Volunteer Coordinator – Britti Cherrington-Stoddart. We have also hired a full time Selections Manager – Jillian Weaver. Mr. Harkness showed the board members the new Back Packs that the Georgia State Library Service has issued to the Georgia State Libraries. Each branch will have at least one Back Pack with binoculars, three informational pamphlets. The Back Pack can be checked out in connection with the State Park Pass.

UNFINISHED BUSINESS – No Unfinished Business

NEW BUSINESS –

GOV1- Chattahoochee Valley Libraries Organizational Chart. Martha Burgamy motioned to pass the policy as distributed. Donovan Granville seconded the motion. **Motion passed unanimously.**

GOV11 – Acceptance Policy: Donations, Gifts, Grants and Property – David Fox motioned to approve the policy as distributed. Jenny Boling seconded the motion. **Motion passed unanimously.**

CIR1 – Circulation Policy: Replacement cards. Donovan Granville motioned to approve the policy with amendments. Marion Scott seconded the motion. **Motion passed unanimously.**

BOARD EDUCATION –

COUNTY LIBRARY TRUSTEE REPORTS –

Cusseta – Chattahoochee - Martha Burgamy presented a program report and said that the Library Staff is getting ready for a Pumpkin Party. The Summer Reading went really well and the parents gave great feedback for all the programs offered during the summer also.

Marion - none

Muscogee –

Stewart – Jenny Boling ask Library Manager Pepper Grimmett to report to the Board. Ms. Grimmett reviewed the programs that they have been focusing on the past few months. They

The meeting adjourned at 6:33 p.m.

The next meeting Date – Thursday, January 18, 2018 at the Chattahoochee County Public Library.