

**Summary Minutes Chattahoochee Valley Libraries Regional Board Meeting
Thursday, October 17, 2019 – 5:30 pm
Marion County Public Library**

In Attendance:

Tricia Henson
Todd Robinson
Donovan Granville
Kelli Dixon
Marion Scott
Jenny Boling

Also in Attendance:

Alan Harkness, Director, CVL
Keisa Rembert, Marion Co. Board Member

Meeting called to order at 5:31 pm.

Chair Tricia Henson asked minutes from the July 18, 2019 meeting be approved as presented. Jenny Boling moved to approve the minutes; Todd Robinson seconded the motion. Motion was approved unanimously by Henson, Robinson, Granville, Dixon, Scott and Boling.

Public Comment – None

Treasurer’s Report – Financial report for the system for 2019 Quarter 2 through August 31, 2019.

Director’s Report – Director Harkness reported some FY’ 19 statistical data for CVL as follows:

	CVL
Circulation:	+3.4%
Foot Traffic:	+1.6%
Computer Use:	-9%
Wifi Use:	+4%
Data Use:	+25%

System wide, audiobook circulation is up 33% and ebook circulation is up 67%.

Harkness also mentioned that the program attendance was up systemwide to over 100,000 for the first time. The Sendak exhibit brought in over 10,000, mostly children from the Muscogee School district. Summer Reading completions were up: children’s 26%, adults 84% and teens were down by 11%. Fines free has gone well so far with some customers insisting that they pay their fines anyway!

The state has cut funding 4% for FY ’20 and a total of 6% for FY ’21. GPLS is taking the cut in materials but that won’t impact CVL very much.

There is a meeting on November 1st to get started on the construction/renovation of CCPL.

SCPL renovation/expansion is set for FY '21 – the building is set to have increased square footage to be the same size as MLT.

The system is also adding a new North Branch to the Muscogee County eSPLOST and will be asking for \$3,000,000.

Unfinished Business

- a. **Approve Changes to Chattahoochee Valley Libraries Constitution** – Marion Scott moved to approve the changes presented to the CVL Constitution. Donovan Granville seconded the motion. Motion was approved unanimously by Henson, Robinson, Granville, Dixon, Scott and Boling.

New Business

- a. **Approve Proposed Changes to Personnel Policies** – Todd Robinson moved to approve the changes to the CVL Personnel Policies. Donovan Granville seconded the motion. Motion was approved unanimously by Henson, Robinson, Granville, Dixon, Scott and Boling.
- b. **Approve Educational Expenses Reimbursement Policy** – Marion Scott moved to approve the policy as presented. Kelli Dixon seconded the motion. Motion was approved unanimously by Henson, Robinson, Granville, Dixon, Scott and Boling.
- c. **Approve the Board Ethics Policy** – Todd Robinson moved to approve the policy with the changes agreed upon by the board. Marion Scott seconded the motion. Motion was approved unanimously by Henson, Robinson, Granville, Dixon, Scott and Boling.

Board Education – None

County Library Trustee Report

- a. **Cusseta-Chattahoochee County** – Branch Manager Pam Burgamy went to the Rec Center this Summer for outreach. The branch is in the process of hiring two new staff members. Focus groups are being held for the construction of the new library and end of year program.
- b. **Marion County** – Branch Manager Kim Scott is ordering new computer furniture. The branch is continuing to have air conditioning problems. There is discussion of a new facility.
- c. **Muscogee County** – Marion and Donovan both commended staff for their good work.
- d. **Stewart County** – Pepper has lost her long-term staff member but is hopeful for more volunteers at the branch.

The next meeting will be on January 16, 2020 at the Columbus Public Library.

Chair Henson encouraged all to use Hoopla.

Meeting was adjourned at 6:32 pm.