

Chattahoochee Valley Libraries Board Meeting
Thursday, July 20, 2017 – 5:30 p.m.
Columbus Public Library

Minutes

MEMBERS PRESENT

Marion Scott
Jenny Boling
Martha Burgamy
Helene Watson

MEMBERS EXCUSED

Patricia Henson
Donovan Granville

OTHERS ATTENDING

Alan Harkness, CVL Director
Sherry Goodrow, Administrative Assistant to the Director

Helene Watson - Chair called the meeting to order at 5:32 p.m.

MINUTES

Helene Watson asked if there were any additions or corrections to the minutes of the April 20, 2017 meeting. Martha Burgamy moved the minutes be approved as distributed. Marion Scott seconded the motion. **The motion passed unanimously.**

PUBLIC COMMENT – No Public Comment

TREASURER’S REPORT

Alan Harkness, CVL Director reviewed the quarterly and year-end financial reports. Helene Watson asked for a motion on the Treasurer’s reports. Martha Burgamy motion to approve. Marion Scott seconded the motion. **Motion passed unanimously.**

DIRECTOR’S REPORT

The Director’s Report was distributed before the meeting. Alan Harkness detailed the process of the IT upgrades and the telephone system upgrades. We are looking at options for the new telephone system. He explained the HVAC system upgrades and said they are still waiting on a quote. More on this as it becomes available. The two new study rooms are still on the list and on hold at this time. We hopefully will have the HVAC system under control soon so we can move on to other projects. The AFLAC Children’s Reading Program is wrapping up and our numbers are up. The Columbus Public Library Manager Stephen Pharis is retiring. Susan Hayes Head of Tech Services is retiring. The Head of Teen Services was let go. The Volunteer Coordinator is leaving. We will be setting up to receive applications

and will schedule interviews. The job opportunities will be listed on our website www.evlga.org and persons interested can apply online.

UNFINISHED BUSINESS – No Unfinished Business

NEW BUSINESS –

Signature Authority – Is a document signed by the Governing Library Board’s Chair. It gives Alan Harkness authority to conduct the Library System Business and is filed with the Georgia State Library Service. Helene Watson motioned to approve. Martha Burgamy seconded the motion. **Motion passed unanimously.**

2017 – 2018 Library Closings – Alan Harkness reviewed the holiday and other Library System closings dates. Helene Watson ask if there were any comments or questions concerning the dates. Helene Watson ask for a motion to approve the 2017 – 2018 Library closings dates as presented. Marion Scott motioned to approve. Martha Burgamy seconded the motion. **Motion passed unanimously.**

Strategic Plan – Alan Harkness presented the 2018 – 2020 Strategic Plan and summarized the overall plan for the board. He said everything we do here has impacts for the counties throughout the Region. This item has already been approved by the Muscogee County Library Board and he appreciates the Regional Board Members taking the plan back and sharing with the other County Boards. Helen Watson ask for a motion to approve. Donovan Granville motion to approve the 2018-2020 Strategic Plan. Marion Scott seconded the motion. **Motion passed unanimously.**

BOARD EDUCATION –

Alan Harkness informed the Board of the new data collection efforts and the company Orange Boy that will be implementing a data collection plan to take our data and give it back to us in more meaningful ways. They will also survey our card users in target areas so our library system can be more effective. It will help us use our own data so we can be more effective with services for our community. The Library Foundation paid for the resource for the first year and we will evaluate funding in the future.

COUNTY LIBRARY TRUSTEE REPORTS –

Cusseta – Chattahoochee - Martha Burgamy Marion said Ms. Kim Scott – Library Manager is doing a great job and the Library is always in use.

Muscogee – Alan Harkness noted the Columbus Museum will be present an exhibit during February of 2019 for Black History Month. It will then go on display permanently at the Mildred L. Terry Public Library. In 2018 we will also be presenting the Maurice Sendak exhibit in the Grand Reading Room. More details as they become available. We are also trying to get the High Schools more engaged in our CLUE program.

Stewart –Jenny Boling noted things are going well in Stewart County and they engaged with the Summer Reading Program. They are working with the Feed the Valley Kids Café Program. Mrs. Boling noted that she partnered with Webster County and sent out emails for book donations. They received a large donation of books from folks so every child that comes in gets a book to take home. They also receive a card and when they get 20 stamps they go to a room where people have donated little things and select something to take home. It is going very well.

The meeting adjourned at 6:35 p.m.

The next meeting Date – Thursday, October 19, 2018 at the Parks Memorial Library in Richland Georgia.