

Chattahoochee Valley Libraries Board Meeting
Thursday, February 1, 2018 – 5:30 p.m.
Cusseta – Chattahoochee Public Library

Minutes

MEMBERS PRESENT

Patricia Henson
Helene Watson
Marion Scott
Kelli Dixon
Jenny Boling

MEMBERS EXCUSED

Donovan Granville
Monique Baucham

OTHERS ATTENDING

Alan Harkness, CVL Director
Sherry Goodrow, Administrative Assistant to the Director

Patricia Henson – Chair called the meeting to order at 5:30 p.m.

MINUTES

Patricia Henson ask if there were any additions or corrections to the minutes of the October 19, 2017 meeting and asked for a motion to approve. Kelli Dixon motioned the minutes be approved as distributed. Jenny Boling seconded the motion. **The motion passed unanimously.**

PUBLIC COMMENT – No Public Comment

TREASURER’S REPORT

Alan Harkness – CVL Director reviewed the County Libraries Financials. Jenny Boling motioned to approve Treasurer’s report. Patricia Henson seconded the motion. **The Motion passed unanimously.**

DIRECTOR'S REPORT

Alan Harkness explained the new e-Book service coming to the library system. He reviewed the blue moon amnesty week for library fines. Addressed the Annual In-service Day would be held on Monday, February 19, 2018. Detailed the new phone system. TRS will be going up for full time employees from 16.8% to 20.9%. Reviewed the survey they sent out to library patrons on January 18, 2018. So far they have 250 results out of 1800 surveyed.

UNFINISHED BUSINESS – No unfinished business

NEW BUSINESS –

Helene Watson ask for a motion to add Nominations for Board Chair to the meeting Agenda. Patricia Henson motioned to approve addition. Marion Scott seconded the motion. **Motion passed unanimously.**

Jenny Boling made a motion to nominate Patricia Henson as Board Chair to replace Helene Watson. Kelli Dixon seconded the motion. **Motion passed unanimously.**

CIR1

A. Library Cards & eCards - Jenny Boling motioned, Patricia Henson seconded the motion. **All Approved**

E. Customer Account Blocks - Kelli Dixon motioned, Marion Scott seconded the motion. **All Approved.**

F. Claimed Returned and Claimed Never Had - Jenny Boling motioned, Marion Scott seconded the motion. **All Approved.**

G. Damaged and Lost Materials - Patricia Henson motioned, Marion Scott seconded the motion. **All Approved.**

H. Fines Jenny Boling motioned, Patricia Henson seconded the motion. - **All Approved.**

L. Student Library Cards - Kelli Dixon motioned, Marion Scott seconded the motion – **All Approved.**

J. Teacher Library Cards – Jenny Boling motioned, Patricia Henson seconded the motion. **All Approved.**

K. HRN Cards – Patricia Henson motioned, Kelli Dixon seconded the motion. **All Approved.**

INF3 – Computer/Internet Use – Kelli Dixon motioned, Patricia Henson seconded the motion. **All Approved.**

CUS3 – Safe Child Policy – Kelli Dixon motioned, Marion Scott seconded the motion. **All Approved.**

Customer Code of Conduct – Consequences – Helene Watson motioned, Kelli Dixon seconded the motion. **All Approved.**

COUNTY BOARD TRUSTEE REPORTS

Cusseta – Chattahoochee – Kelli Dixon detailed the October Trunk or Treat at the school. They had one- hundred or more children. In December, they won 2nd Place in the Christmas Parade. Cookies and Cocoa with Santa. We had fifty to sixty children. Purchased new Lego Table.

Marion County – Patricia Henson stated that Kim is doing a wonderful job. She has implemented computer classes. The Jane Austin Society will be at the Library. They have a small Friends of Libraries.

Stewart County - Jenny Boling talked about the Kirbo Grant.

Muscogee County – Alan Harkness noted that CPL would be losing Dept. Head Sarah Spence. He talked about the State Capital outlay grants.

The next meeting date will be on April 19, 2018 at the Columbus Public Library.

Meeting Adjourned: 6:46 p.m.