

MNG3
RECONSIDERATION OF LIBRARY MATERIALS

The library recognizes that selection of materials can be a controversial issue. Despite the care taken to select materials for customer use and despite the qualifications of persons who evaluate and recommend print, non-print, electronic resources, and promotional items, occasional objections as to the appropriateness of the selections may arise. Selections for the system are made on the merit of the work in relation to the needs of the overall collection. Emphasis is placed on meeting readers' needs rather than on approval or disapproval of particular groups. The American Library Association's Library Bill of Rights, Freedom to Read and Freedom to View Documents serve as guidelines for the library's collection development policy. The library does not endorse all opinions expressed in the materials it holds. The public library has a responsibility to provide various sides of controversial issues so that individuals may examine issues freely and make their own decision.

Parents or legal guardians are responsible for determining the library materials their children use. Selection of materials for the adult collection is not restricted by the possibility that children may use these materials. If a parent or guardian wishes to limit a child's use to the children's collection, the parent may indicate that at the time of library card registration. Parents and guardians are encouraged to actively participate in their children's choice of materials.

The review of challenged materials including electronic resources will be treated objectively as an important but routine action. Any individual may request reconsideration of materials in the collection by completing the [Request for Reconsideration Form](#) and sending it to the library with a return mailing address provided. The Materials Review Committee will review the material in question and provide a written report with supporting documentation to the library director. The individual submitting the reconsideration request will be informed of the committee's findings through a letter from the library director. If the issue is not resolved, the complainant may appeal to the local library board and ultimately the Chattahoochee Valley Libraries Board.

Reviewed and approved by the Chattahoochee Valley Libraries Board on January 19, 2012
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