## **PER24: Continuing Education**

It is the policy of the Library to encourage employees to improve their knowledge and skills in areas that directly relate to the work of the Library. Therefore, within budgetary limitations, the Library will reimburse all or some of the educational expenses for classes, workshops, and seminars incurred by employees as recommended by the Library Director. Additionally, the Library will provide an annual minimum of 10 hours of staff development opportunities in house. Documentation of successful attendance and completion of courses will be placed in the employee's personnel file.

Chattahoochee Valley Libraries Board:
Muscogee County Library Board:

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