

## **PER18: Use of Volunteers**

The Library welcomes and encourages members of the community to volunteer their time and talents to enrich and expand library services. Volunteers are expected to conform to all policies of the Library and the rules outlined in the volunteer handbook. They are selected and retained for as long as the library needs their services. Volunteers may be used for special events, projects, and activities, or on a regular basis to assist staff. Services provided by volunteers will supplement, but not replace, regular services, and volunteers will not be used in place of hiring full- or part-time staff. Volunteers may apply for paid positions under the same conditions as other outside applicants. In accordance with labor laws, paid staff may not volunteer their services to the library when those services are within the staff member's job description.

Volunteers must comply with training and confidentiality requirements in place for the library and MCSD. Volunteers are subject to child abuse reporting law.

**Chattahoochee Valley Libraries Board:**  
**Muscogee County Library Board:**

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