

GOV8
CONFLICT OF INTEREST POLICY

It is the policy of the Chattahoochee Valley Libraries that no board member or staff member shall offer special consideration to an organization, business or individual due to a personal relationship with them. The Library will not employ or consider for employment any close relative of the Library's Board of Trustees or any employee of the Library. Close relatives include a spouse, child, grandchild, sibling, parent or grandparent.

Board members and staff must avoid situations in which personal interests might be served or financial benefits gained at the expense of library users, colleagues or the library. It is incumbent on any trustee to disqualify himself or herself immediately when even the appearance of a conflict of interest exists.

Trustees must distinguish clearly in their actions and statements between their personal philosophy and that of the library. Trustees must acknowledge the formal position of the board even if they personally disagree with the position. Trustees must respect the confidential nature of library business while being aware of and in compliance with applicable laws governing freedom of information. When onboarding, new trustees must sign a Conflict of Interest Affidavit.

Reviewed and approved by the Chattahoochee Valley Libraries Board on July 15, 2010

Reviewed and amended August 18, 2011

Updated, reviewed and approved by the Chattahoochee Valley Libraries Regional Board on October 19, 2023