

## Meeting Room Use

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The Library Board advocates use of the library buildings and grounds. The primary purpose of the library meeting rooms is to provide a space for library-related activities. Community groups and individuals may use the meeting rooms as library schedules and space permit. Rooms are available as a free public service.

Meeting rooms are available on equal terms to individuals regardless of beliefs, race, or affiliations. The Library reserves the right to deny facility usage to any group for any program which is inconsistent with the Library's purpose or disrupts normal library operations. The Library also reserves the right to deny a future booking to any group or individual who fail to abide by the terms of the meeting room agreement. All meetings must be open to the public at no charge during library hours. Meetings must not be restricted to any particular group. While using the meeting room, no admission may be charged.

The outside space on the Library's property is for library sponsored programs only. The gardens and landscaped areas are not available for non-library gatherings. The same rules of conduct (CUS2 Customer Behavior) apply in the gardens and landscaped areas as in the buildings.

The Director of the Library and his or her designee have the authority to take action and make decisions which are in the best interest of the Chattahoochee Valley Libraries' safety and security in the community it serves. Only library-sponsored fundraisers may be held in the libraries.

\*The Muscogee County Library Board authorized charging fees for after-hours usage beginning at closing time of the library until it reopens. The Columbus Board of Elections will be exempt from this policy on days when voting is taking place at the location. Since this is a local issue, it will be left up to the individual county Boards to approve any fees for the libraries in their jurisdiction.

**Reviewed and approved by the Chattahoochee Valley Regional Library Board on January 21, 2010**

**Last Review Date: January 20, 2011**

**Reviewed and approved by the Chattahoochee Valley Regional Library Board on July 27th, 2023**

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### GENERAL INFORMATION

The Chattahoochee Valley Libraries do not discriminate in making premises available for use on the basis of age\*\*, race, color, national origin, marital status, parental status, sexual orientation, gender, political ideology, creed, ancestry, or the presence of any sensory, mental, or physical disability. The use of any of the Chattahoochee Valley Libraries facilities or meeting rooms by any group or organization in no way constitutes endorsement of the policies or beliefs of that organization by the Library.

**\*\*Children under the age of 18 are not permitted to reserve meeting rooms. Children may use the rooms if an adult reserves the room and chaperones the group.**