

Stewart County Library Board Meeting – Summary of Minutes  
February 13, 2025 – 1:00 pm  
Parks Memorial Public Library

In attendance:

Amy Stankus – Chair  
Bobbi Boynton – Vice Chair  
Crystal Townsend – Secretary  
Carmen Coy  
Martha McCoy  
Gussie Thomas

Also: Alan Harkness, Director, CVL  
Katie Burnett, Assist. Director for Public Services, CVL  
Gabbi Harp, Operations Coordinator, CVL  
Doris Spinks-Russell, Parks Branch Manager, CVL  
Lizette Cruz, Administrative Specialist, CVL

- I. Call to order: Vice Chair Boynton called the meeting to order at 1:01 PM
- II. Vice Chair Boynton asked the board to review the minutes from the November 12, 2024 meeting. McCoy made a motion to approve the minutes as presented, and Coy seconded the motion. The vote in favor was unanimous by Boynton, Coy, McCoy, and Thomas. (Chair Stankus arrived at 1:04pm, and took the meeting from there. Townsend arrived shortly after Chair Stankus).
- III. Public Comment: There were no public comments.
- IV. Treasurer's Report  
Branch Manager Doris Spinks-Russell presented the treasurer's report. The ending balance in the bank account on December 31, 2024 was \$22,389.89. All revenue and expenses are on track for the FY25 year.
- V. Director's Report  
Director Alan Harkness presented the director's report. Director Harkness thanked everyone who attended the system wide library training that took place on January 25, 2025. It was so successful he is considering hosting it annually.

Director Harkness shared the event guide for the NEA Big Read Columbus; *Where We live*. Director Harkness asked all the board members to take some time to attend at least one of the events. There over 20 events and programs happening all over Columbus at the Columbus Branches, The Columbus Museum, the Bo Bartlett Gallery, CSU Riverpark Campus and others.

Director Harkness also provided each board member with a Winter-Spring Guide for 2025 and encouraged everyone to attend some of the programs to be held this year such as Columbus Children's Book Festival on May 17<sup>th</sup>.

- VI. Local Library Report

Manager Spinks-Russell presented the local library report. The Money for Kids Financial Literacy program has been a great success with the school district. This Saturday the Library will be hosting Pet Sense, one of the programs under the Money for Kids Financial Literacy Program. Chair Yoga is still going strong every Tuesday and Thursday.

- VII. Unfinished Business  
There was none.

**VIII. New Business**

**i. Affirm the Stewart County Board of Commissioners Appointment of Gussie G. Thomas to the Stewart County Board.**

McCoy made a motion to approve the appointment of Gussie G. Thomas by the Stewart County Board of Commissioners to the Stewart County Board. Coy seconded the motion. The vote in favor was unanimous by Boynton, Coy, McCoy, Stankus, Thomas and Townsend

- ii. Discuss discontinuing cleaning services.  
After some discussion it was agreed that for now contracted cleaning services will be discontinued as the Parks Memorial Staff is able to take care of that role.

- iii. Discuss methods of outreach for fundraising and the building committee  
After some lengthy discussion it was agreed to come together for an unofficial meeting in two weeks to discuss the building committee and fundraising. This meeting will be held on May 27<sup>th</sup> at 2PM at the Parks Memorial Public Library.

- iv. The next Stewart County Library Board meeting is scheduled for May 8, 2025.

The meeting was adjourned at 2:33 PM.