

Cusseta-Chattahoochee County Library Board Meeting  
Tuesday, July 15, 2025 - 6:00 pm  
Cusseta-Chattahoochee Public Library

In attendance:

Chair Amanda Hollomon  
Vice Chair Tanya Jones  
Treasurer Christina Young  
Linda Englebert

Also, staff members:

Branch Manager Mallie Brossett  
Director Alan Harkness  
Assist. Director for Public Service Katie Burnett  
Administrative Specialist Lizette Cruz

I. Call to Order

The meeting was called to order by Chair Hollomon at 6:15 PM.

II. **Approval of the Minutes**

Chair Hollomon asked for a motion to approve the minutes from May 20, 2025. Jones made the motion. Englebert seconded the motion. Unanimously approved by Hollomon, Englebert, Jones and Young.

III. Public Comment

There were none.

IV. Treasurer's Report

Director Harkness asked to present the Treasurer's report at the next board meeting as the new branch manager does not yet have access to the library's bank account.

V. Director's Report & Local Library Report

Director Alan Harkness presented the director's report. Director Harkness informed the board that the manager of Parks Memorial Public Library in Stewart County, Dee Spinks-Russell, will be retiring in September. They will need to begin a search for a new branch manager.

Summer reading is going very well. The CVL is set to reach the minutes read goal of 2,000,025 in the next two days. Patrons can continue to enter minutes read until the end of July. On June 30<sup>th</sup>, the CVL reached a million in circulations.

It looks like the federal government will be eliminating the Institute of Museums and Library Services. This will mean a five million dollar cut to the Georgia Library Public Service. This loss will affect e-rate internet services, the Georgia Library Service for the Blind and Print Disabled, as well as the availability of services in GALILEO. The CVL has already budgeted for the loss of funding for internet services. It will also probably mean layoffs for some employees at the GLS.

VI. Local Library Report

Branch Manager Mallie Brossett presented the local library report. Summer reading numbers are similar to last year's. So far there have been 26 unique users with at least one entry. The number

of minutes read is currently 51, 773 minutes across all age groups. Program participation is holding steady. There were 17 in attendance for Digeridoo Down Under, averaging 8 to 9 for Novel Tea, and 10-12 for Adult Craft Time. Michelle is working hard to promote the Monday Movie and Teen Takeover programs.

Upcoming programs: Friday, July 18 there will be a pop-up program to welcome back home to the outdoor garden Roxie the Rock Snake. Throughout the day anyone can stop by and paint a rock to add to her tail. July 25<sup>th</sup> will be the end of the Summer Party. There will be color themed crafts and games, watercolors, a colored powder throwing event, along with pizza and snow cones. Another goal for the library is to attend every open schoolhouse in the county this year. In August interviews for the open part-time position will be held. Brossett also shared a slide show of photos from the programs mentioned.

VII. Unfinished Business: there was none.

VIII. New Business

i. Welcome New Branch Manager

Chair Hollomon welcomed the new branch manager Mallie Brossett. Several board members praised the programs she has held that they have attended.

**ii. Approve adding the new branch manager to the bank account.**

Jones made a motion to remove Pam Burgamy from the Cusseta-Chattahoochee County Public Library bank account at Truist Bank and add the new branch manager Mallie Brossett. Englebert seconded the motion. Unanimously approved by Hollomon, Englebert, Jones and Young.

**iii. Approve up to \$500 for sign part and repair.**

Jones made a motion to approve expenditures of up to \$500 dollars for parts and repair of the outdoor sign. Young seconded the motion. Unanimously approved by Hollomon, Englebert, Jones and Young.

**iv. Approve up to \$300 for refrigerator repair.**

Englebert made a motion to approve expenditures of up to \$300 dollars for repair of the refrigerator. Jones seconded the motion. Unanimously approved by Hollomon, Englebert, Jones and Young.

**v. Jones made a motion to add the following item to the agenda; approve board candidate Teresa Williams to fill the open position on the Cusseta-Chattahoochee County Library Board and bring the board approval before the Consolidated Government of Stewart County for their approval.** Young seconded the motion. Unanimously approved by Hollomon, Englebert, Jones and Young.

**vi. Approve board candidate Teresa Williams to fill the open position on the Cusseta-Chattahoochee County Library Board and bring the board approval before the Consolidated Government of Stewart County for their approval.** Jones made a motion to approve board candidate Teresa Williams to fill the open position on the Cusseta-Chattahoochee County Library Board and bring the board approval before the Consolidated Government of Stewart County for their approval. Young seconded the motion. Unanimously approved by Hollomon, Englebert, Jones and Young.

IX. Chair's Report: Chair Hollomon spoke to the board about participating in the hiring process for the new branch manager and how much she enjoyed engaging with that process. She also participated in the hiring round for the open part-time assistant position. They were unable to find a suitable candidate and will be holding new interviews in August.

- X. Board Education: Director Harkness plans to hold another System Wide Board Training in January of 2026. There were many positive reviews of the training that was held last January.
- XI. Next meeting date: October 14, 2025, at 6:00 p.m.

Meeting was adjourned at 6:54 PM