Minutes from the Chattahoochee Valley Libraries Meeting

Wednesday, May 13, 2020 – 5:30 pm

Via GoToMeeting

(an electronic meeting is allowed per OCGA 50-14-1(g))

Members Present:

Patricia Henson, Chair

Todd Robinson

Donovan Granville

Kelli Dixon

Jenny Bolling

Also Present:
Alan Harkness, Director

Tracie Price, HR & Finance

Tammy Battley, Operations Manager

Felecia Malave, Assistant to the Director

Chair Patricia Henson called the meeting to order at 5:36 pm.

Jenny Bolling moved to approve the minutes from the January 30, 2020 meeting. Todd Robinson seconded the motion. Motion was approved unanimously by all in attendance.

Treasurer’s Report – Tracie Price updated that all receipts needed have been received.

Director’s Report – Director Alan Harkness updated that the libraries have been closed since March 16th due to Covid-19. The staff held an All Staff Meeting on Monday (May 11) via GoToMeeting.

The Columbus Public Library will open on May 18th for curbside pickup and the county branches will open for curbside pickup on May 26. The Columbus Children’s Book Festival has been ccanceled for this year, but the authors have all agreed to come back for next year’s event. Summer Reading kicked off early in April completely online. We are also providing online programs that have been a big success for the library.

HVAC is continuing to be worked on at CPL. Hopefully it will be finished soon.

The state is cutting funding by 14% due to budget cuts across the board. But the Cusseta construction project is continuing to move forward, and the hope is still that South will get it’s renovation too.

So far the library has spend $11,000 on PPE for staff, but we are unsure if the supply will last 3 weeks or 3 months.

New Business –

1. **FY ’21 Budget** – Todd Robinson moved to approve the budget for FY ’21 as presented to the board. Kelli Dixon seconded the motion. Motion was approved unanimously by all in attendance.
2. **Approve Director’s** Salary – Todd Robinson moved to approve the Director’s salary. Donovan Granville seconded the motion. Motion was approved unanimously by all in attendance.
3. **Approve the extension of the current Strategic Plan through end of FY ’21 (June 30, 2021)** – Kelli Dixon moved to approve the extension of the Strategic Plan. Todd Robinson seconded the motion. Motion was approved unanimously by all in attendance.
4. **Approve Patricia Henson as Signatory Authority** – Todd Robinson moved to approve Alan Harkness as signatory authority as an amendment to the agenda item. Kelli seconded the motion. Motion passed unanimously by all in attendance.
5. **Approve to follow the Muscogee County Library Board’s Lead for reopening the libraries and phases of reopening –** Todd Robinson moved to approve the motion, Jenny Bolling seconded the motion. Motion was approved unanimously by all in attendance.

County Library Trustee Report

1. Cusseta-Chattahoochee County – Kelli reported that the construction for the Cusseta renovation is moving forward. The temporary space is ready for the branch to move into. The funding agents’ luncheon was a success. The virtual programing is also going well.
2. Marion County – No report
3. Muscogee County – Todd and Donovan both thanked Alan for his handling the library closures and reopening.
4. Stewart County – Jenny reported she has enjoyed sharing virtual story time and those she has shared it with have enjoyed it.

Next meeting will be July 16, 2020 at Stewart County.

Meeting adjourned at 5:57 pm.