

Chattahoochee Valley Libraries Regional Board Meeting
October 20, 2022 – 5:30pm
Cusseta-Chattahoochee Public Library

In attendance; Patricia Henson, Chair; Darcy Brito, Amanda Hollomon, Grace Nagel, and Jennifer Boling. Staff attending were Alan Harkness, Director, and Lizette Cruz, Administrative Specialist.

- I. Call to Order – the meeting was called to order at 5:30 pm.
- II. Approval of July 28, 2022, minutes** – Motion to approve by Jennifer Boling, seconded by Darcy Brito. Unanimous approval by Henson, Hollomon, Nagel, Brito, and Boling.
- III. Public Comment – There was none
- IV. Treasurer’s Report – Director Harkness presented the treasurer’s report.
- V. Director’s Report – Director Harkness presented the director’s report. Director Harkness invited the board to the Foundation’s biggest fundraiser, *Cocktails & Comedy*, that will be held Thursday, November 17th, 2022, at 6pm in the Columbus Public Library. The Comedian Lace Larrabee, a finalist on America’s Got Talent, will be the entertainer for the night.

There is just under \$40,000 of state funds left to spend on the newly renovated and expanded Cusseta-Chattahoochee Public Library. A muralist has been commissioned to design some murals for the CCPL, and there is some electrical work to be added along with some necessary equipment. There was also a new monument built for the Literacy Bell.

Director Alan shared the plans and photos for the renovation of the South Columbus Branch in Muscogee County. He said that due to rising construction costs in the past year, the projected cost estimate has gone from 4.3 million dollars to 9.79 million dollars. It has more than doubled. This means that Director Harkness will need to ask for more money from the state, the Foundation will be exhausting their reserves and the CVL (Chattahoochee Valley Libraries) libraries will be exhausting their reserves as well in order to complete this renovation. South Columbus deserves and needs this branch as it is the smallest branch in the system and one of the most used. Director Harkness invited everyone to the groundbreaking of the South Columbus Branch renovation on November 15th, at 4:30 PM.

Director Harkness informed the board that the CVL is down three key administrative positions. The South Columbus Branch Manager position vacated by Natalie Couch is being interviewed for this Friday. Tammy Battley, the Operations Coordinator, has accepted a position with Enrichment Services. Her last day was today. This position

is now being advertised. Wanda Edwards, the Adult Services Coordinator for the CVL, is retiring after 28 years of service in November.

VI. Unfinished Business – there was none

VII. New Business

- a. **Elect a new Chair** - After some discussion Darcy Brito made a motion to nominate Amanda Hollomon to be the new chair. Grace Nigel seconded the motion. Motion was unanimously approved by Henson, Hollomon, Nagel, Brito, and Boling.
- b. **Elect a new Vice Chair** - After some discussion Grace Nigel made a motion to nominate LaRae Dixon Moore to continue as vice chair. Darcy Brito seconded the motion. Motion was unanimously approved by Henson, Hollomon, Nagel, Brito, and Boling.
- c. **Approve the revised GOV4 Media Policy** - The revised policy corrects the title of the position of Community Engagement Coordinator spoken of in the policy. Motion to accept the revised GOV4 Media Policy made by Amanda Hollomon and seconded by Grace Nigel. Motion was unanimously approved by Henson, Hollomon, Nagel, Brito, and Boling.
- d. **Approve updated CVL Organizational Chart** - Motion to approve the updated CVL Organizational Chart made by Jennifer Boling and seconded by Amanda Hollomon. Motion was unanimously approved by Henson, Hollomon, Nagel, Brito, and Boling.
- e. **Approve to add item to the Agenda: CVL Technology Plan for 2022-2027** - Motion to approve addition made by Jennifer Boling and seconded by Grace Nigel. Motion was unanimously approved by Henson, Hollomon, Nagel, Brito, and Boling.
- f. **Approve CVL Technology Plan for 2022-2027** - Motion to approve the CVL Technology Plan for 2022-2027 made by Jennifer Boling and seconded by Amanda Hollomon. Motion was unanimously approved by Henson, Hollomon, Nagel, Brito, and Boling.
- g. **Vote on next meeting date** – After some discussion Darcy Brito made a motion to schedule the next meeting for Thursday, February 2, 2023. Grace Nigel seconded the motion. Motion was unanimously approved by Henson, Hollomon, Nagel, Brito, and Boling.
- h. **Discuss adding a public comment section in the bylaws** - After some discussion it was agreed to have some suggestions, templates and best practices drawn up for discussion at the next regional board meeting.

VIII. County Library Trustee Report

- a. **Cusseta-Chattahoochee County Library Board** – Pam Burgamy, manager of the Cusseta- Chattahoochee Public Library, is working on a data report to show the increase in patronage and usage since the opening of the newly renovated library compared to prior to renovation. There has been a significant increase of patronage as well as increased interest and excitement in the community.

- b. Marion County - The Marion County Library has received the reimbursement from the state for the repairs to the vandalized air conditioning unit.
 - c. Muscogee County – The Artist Guild of Columbus has their yearly art exhibit at the Columbus Library through October. At the end of the exhibition the CPL gets to pick some of the art to display on the walls of the CPL for a year.
 - d. Stewart County – The Stewart County Board has finally been able to get the banking issues in regard to a purchase debit card for the manager resolved. The Parks Memorial Library manager can finally make purchases for the library without having to pay out of pocket and then get reimbursed. Attendance has been fluctuating. A new part-time library assistant will start on October 31st.
- IX. Next Meeting is scheduled for February 2, 2023, at the Cusseta-Chattahoochee Public Library.
- X. The meeting was adjourned at 6:24 PM.