

**Meeting of the Muscogee County Library Board**  
**April 10, 2023 – 11:00 am**  
**Columbus Public Library – Betty Van Cleave meeting room**

Members in Attendance:

Darcy Brito, Chair  
LaRae Dixon Moore  
Susan Berry  
Sebastian Cahill  
Denise Eckley  
Donovan Granville  
Teasha Johnson  
SirMichael Jones  
Reggie Lewis  
Grace Nagel  
Todd Robinson  
Marion Scott

Also, in Attendance:

Alan Harkness, Director, CVL  
Gabriel Lundeen, Deputy Director  
Tracie Price, Finance/HR  
Amber Brookins, Materials/Statistics Coordinator  
Laura Ann Mann, Exe. Director MCL Foundation  
Lizette Cruz, Administrative Specialist

Ex-officios

Kathleen Mullins, MCLF Board Chair

Chair Brito called the meeting to order at 11:00 am.

Chair Brito asked for **approval of the minutes** from the **January 26, 2023**, meeting. Todd Robinson moved to approve the minutes. Motion was seconded by Dennis Eckley. Motion was approved unanimously by Brito, Dixon Moore, Berry, Cahill, Eckley, Granville, Jones, Johnson, Lewis, Nagel, Robinson, and Scott.

**Public Comment** – None

**Muscogee County Library Foundation** – Laura Ann Mann gave the MCLF Report. The Library Giving Day April 4<sup>th</sup> virtual fundraiser was a success with \$2,210.00 raised going to the renovation of the South Columbus Branch. She introduced Kathleen Mullins the MCLF Chair.

**Treasurer's Report** – Tracie Price covered the FY23 Period 8 financials which ended on February 28, 2023. There were no questions.

**Director's Report** –

Director Harkness reminded the board about the upcoming Columbus Children's Book Festival on April 20<sup>th</sup> and invited them to please drop by. The festival will mark the beginning of Summer Reading sponsored by Aflac and featuring the return of Golden Ticket Tuesday. The Clothes Story will return for Juneteenth at the Columbus Public Library with new additions to the exhibit. The Holocaust exhibit from the American Holocaust Museum and the Georgia Holocaust Museum will be on display in July.

Director Harkness unveiled for the Board the new CVL Logo and website which is set to go live on April 11<sup>th</sup>. He demonstrated the navigation of the website and the new library cards. Laura Ann Mann unveiled the Muscogee County Library Foundation's new logo and webpage as well.

**Branch Report** - Deputy Director Gabriel Lundeen showed a video presentation of the continuing construction of the South Branch Library, and pictures of several events including the Easter Egg Hunt at the North Columbus Public Library. Teddy Bear Teatime this past Saturday at the Columbus Public Library had approximately 200 in attendance.

**Unfinished Business** – None

**New Business**

**Vote for approval of updated job descriptions:**

**a. Circulation Coordinator**

After discussing this position's title, Todd Robinson made a motion to approve the update to this job description. Motion was seconded by Reggie Lewis. Motion was approved unanimously by Brito, Dixon Moore, Berry, Cahill, Eckley, Granville, Jones, Johnson, Lewis, Nagel, Robinson, and Scott.

**b. Library Assistant 1**

Denise Eckley made a motion to approve the update to this job description. Motion was seconded by SirMichael Jones. Motion was approved unanimously by Brito, Dixon Moore, Berry, Cahill, Eckley, Granville, Jones, Johnson, Lewis, Nagel, Robinson, and Scott.

**Vote on Preliminary FY24 Budget**

After some discussion Todd Robinson made a motion to approve the preliminary FY24 Budget. Motion was seconded by Reggie Lewis. Motion was approved unanimously by Brito, Dixon Moore, Berry, Cahill, Eckley, Granville, Jones, Johnson, Lewis, Nagel, Robinson, and Scott.

**Vote on proposed changes to the by-laws**

After fulfilling the 30-day requirement as stated in the by-laws, the Muscogee County Library Board voted to approve the changes to the by-laws as follows:

Article IV: Meetings

Section 1: (Covers number of meetings)

Section 2: (Covers a quorum for voting)

Add a Section 3:

The public is invited to attend all meetings, which are held to conduct the business of the Muscogee County Libraries. Only residents of Muscogee County may address the Board, and only at the allotted time on the agenda. To address the Board, residents should notify the Library Director in writing by 2pm two business days prior to the meeting.

Comments to the Board are:

- not to exceed five (5) minutes
- for the Board to hear, but not to take action
- limited to only one member of a group
- limited to 30 minutes in total per meeting

Denise Eckley made a motion to approve the changes to the by-laws. Motion was seconded by Todd Robinson. Motion was approved unanimously by Brito, Dixon Moore, Berry, Cahill, Eckley, Granville, Jones, Johnson, Lewis, Nagel, Robinson, and Scott.

**Chair's Report** – Chair Brito welcomed the new members of the Board, Donovan Granville and Teasha Johnson. Chair Brito thanked everyone on the Board for their dedication and service.

Chair Brito proposed changing the meeting date and time. It was agreed to change the Muscogee County Board meeting day and time to the second Monday of the month at 11am.

Chair Brito appointed Todd Robinson as chair of the Operations Committee. Chair Brito assigned Donovan Granville to the Finance Committee and Susan Berry to the Operations Committee.

**Next meeting is set for May 8, 2023, at 11 AM.**

**Meeting was adjourned at 12:16 PM**

